



USDOE Blue Ribbon School of Excellence
NJDOE Star School

MIDLAND PARK PUBLIC SCHOOLS

District Administration Offices
250 Prospect Street
Midland Park, New Jersey 07432

Godwin School

Highland School

Midland Park Junior/Senior High School



Home of the Panthers

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Superintendent of Schools
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Dear Parents/Guardians,

The Midland Park Board of Education has established policy for the administration of medicine in the schools. Please know that only the certified school nurse, registered nurses, or the student's Parent/Guardian is permitted to administer medication in the schools. Parents/Guardians requesting administration of medications to their child while in school must follow these guidelines:

1. Parents/Guardians must provide a written request authorizing the school nurse to administer the medication; AND
2. The prescribing physician must provide a written request detailing diagnosis, drug, times, and dosage to be administered, as well as conditions under which medication is to be used. Orders received via FAX must be verified by the subsequent submission of a signed original within one week of the date of the initial request. No copies will be accepted.
3. Over-the-counter medications will not be administered without the physician's written order.
4. Please use one form for each individual prescription.
5. Please use one form for each individual child.
6. Both prescribed and over-the-counter medication should be brought to school by the Parent/Guardian in the original labeled bottle or container.

Please contact your school's nurse with any questions. Thank you for your cooperation.

Very truly yours,

Marie C. Cirasella, Ed. D.

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